

MAHAYOGI GORAKHNATH UNIVERSITY, GORAKHPUR
Arogya Dham, Balapar Road, Sonbarsa, Gorakhpur-273007

VACANCY NOTIFICATION

Advertisement No.: MGUG/Recruitment/2026/01/006

Dated: 23.03.2026

Mahayogi Gorakhnath University Gorakhpur, is a Multidisciplinary University that is continuously expanding its infrastructure across a 200+ acre campus at Balapar, Gorakhpur. The University offers Higher Education across diverse fields, including Medicine, Ayurveda, Pharmacy, Nursing, Agriculture, Allied Health Sciences, and Management & Commerce. Additionally, the campus is home to a upcoming state-of-the-art multi-specialty hospital which will provide 1,800 beds high-quality healthcare services to the community in and around the region, along with two functional multispecialty hospitals with 650+ Beds (Gorakhnath Chikitsalaya) and 300+ Beds (Mahayogi Gorakhnath Chikitsalaya) both at Gorakhpur.

Mahayogi Gorakhnath University, Gorakhpur invites applications from eligible, experienced and dedicated candidates for our the following position:

Post: Medical Record Technician (MRT)

No. of Post: 03

Essential Qualifications and Skills:

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- Bachelor's Degree/ 02 Yrs Diploma in Medical Record Technology from a recognized Institution.
- Minimum 02 years of relevant experience in hospital medical records department.

Desirable Qualifications and Skills:

- Knowledge of medical terminology, disease coding (ICD), and hospital record management systems.
- Experience in maintaining patient records, discharge summaries, indexing, and documentation.
- Familiarity with electronic medical record (EMR) systems and hospital information systems (HIS).
- Ability to maintain confidentiality of patient data and records.
- Good organizational, communication and computer skills (MS Office, data entry, record management software).

How to Apply:

Eligible candidates may send their detailed resume along with supporting documents and a cover letter to **hr.head@mgug.ac.in** on or before **05th April, 2026**. Shortlisted candidates will be called for an interview.

Subject of Email: *Application for Medical Record Technician*

Remuneration:

- Salary shall be commensurate with qualification, skills and experience as per University rules.

Note: The University reserves the right: (i) To fill or not to fill any or all the posts advertised for any reasons whatsoever. If any vacancy arises after a particular post is filled, the vacancy shall be advertised. (ii) To withdraw the advertisement, either partly or wholly, at any time without assigning any reason.