

MAHAYOGI GORAKHNATH UNIVERSITY, GORAKHPUR

Arogya Dham, Balapar Road, Sonbarsa, Gorakhpur-273007

VACANCY NOTIFICATION

Advertisement No.: MGUG/Recruitment/2026/02/001 Dated: 10.02.2026

Mahayogi Gorakhnath University Gorakhpur, is a Multidisciplinary University that is continuously expanding its infrastructure across a 200+ acre campus at Balapar, Gorakhpur. The University offers Higher Education across diverse fields, including Medicine, Ayurveda, Pharmacy, Nursing, Agriculture, Allied Health Sciences, and Management & Commerce. Additionally, the campus is home to a upcoming state-of-the-art multi-specialty hospital which will provide 1,800 beds high-quality healthcare services to the community in and around the region, along with two functional multispecialty hospitals with 650+ Beds (Gorakhnath Chikitsalaya) and 300+ Beds (Mahayogi Gorakhnath Chikitsalaya) both at Gorakhpur.

Mahayogi Gorakhnath University invites applications from eligible, qualified, and passionate professionals for the following administrative position.

Post: Deputy Registrar (Estate and Records)

Eligibility Criteria:

Essential Qualifications, Skill and Experience:

- ✓ **Bachelor's Degree in Law (BA LLB/LL.B.)** from a recognized University.
- ✓ Working knowledge of Hindi and English, **with proven ability in** official drafting, legal language, noting, and correspondence.
- ✓ Minimum 5 years of relevant experience **in a University / Higher Education Institution / Government / Autonomous body**, OR as an Advocate dealing with civil, property, and documentation matters.
- ✓ **Experience in handling** estate matters, land & property records, statutory documents, agreements, and litigation-related files.

Desirable Qualifications, Skill and Experience:

- ✓ **Master's Degree in Law (LL.M.)** from a recognized University.
- ✓ Experience of working **in the same or equivalent position** such as Deputy Registrar / Assistant Registrar (Estate / Records / Legal).
- ✓ Practical exposure to **UP Private Universities Act, UGC Regulations, RTI Act, audit procedures, and court matters.**
- ✓ Experience in **digitization of records, asset registers, land documents, and e-governance systems.**
- ✓ Ability to independently handle **legal drafting, contracts, notices, affidavits, replies to legal notices, and coordination with advocates.**

Y. S. Singh

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How to Apply:

Eligible candidates may send their detailed resume along with supporting documents and a cover letter to hr.head@mgug.ac.in on or before 20th February 2026. Shortlisted candidates will be called for interview.

Subject of Email: Application for Deputy Registrar (Estate and Records)

Remuneration:

- Salary shall be commensurate with qualification, skills and experience as per university rules.

Note:

The University reserves the right:

- (i) To fill or not to fill any or all the posts advertised for any reasons whatsoever. In the event that any vacancy arises **after a particular post has been filled**, such vacancy shall be **advertised separately** in accordance with the applicable rules.
- (ii) To withdraw the advertisement, either partly or wholly, at any time without assigning any reason.

Yashu

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